

**ALPHA PHI OMEGA
NATIONAL SERVICE FRATERNITY**

**Service after Graduation-
A Lifetime Commitment**

A Modular Seminar

Prepared by the National Alumni Relations/Internal Volunteer Development Committee, September, 1999
Updated by Liz Jackson, NAR/IVD Committee, October 2001

Alpha Phi Omega
Modular Seminar

Service After Graduation – A Lifetime Commitment

Objective - The objective of this seminar is to provide information to alumni, and soon-to-be alumni, about the many aspects of involvement and support of Alpha Phi Omega after graduation.

Method - While the information to be provided could be done in lecture format, the game show format has been provided as a unique and fun alternative.

The seminar participants are divided into 2 equal size groups (this can be done in any manner, however, one should avoid keeping all members of the same chapter together). Each group should have no more than 20 members. If there are more than 40 participants, use more than two teams. Each team sends its first participant to the front. One participant selects a question from one of the 5 categories. The leader reads the question and the first person to ring in is given the opportunity to answer the question. If incorrect, the opposing team member is given a chance to answer correctly. The team is given points for correct answers. Points are not deducted for wrong answers.

The next participants from both sides continue with the next question until all questions are answered. The team correctly answering the last question selects the category.

Preparation - As with all seminars, proper planning helps to insure a successful outcome. The following preparations should occur.

- ?? Ensure that the description of the seminar is properly provided to all in attendance at the conference.
- ?? Review the set up of the room.
- ?? A table at the front is needed.
- ?? Chairs should be available on each side for participants to sit with their teams during the seminar.
- ?? The 5 category names should be taped to the front wall. Underneath each category name are 5 cards with point values 100, 200, 300, 400 & 500. Whether you write the questions and answers on the back of each card or read them out of this seminar book is up to you. The questions and answers for the seminar are broken into the following categories:

Memberships
Staffing
Financial Support
Alumni Associations
Mixed Bag

- ?? A small desktop bell in the center of the table acts as the buzzer. If not available, the first contestant to touch the middle of the table is given the opportunity to answer.

- ?? If necessary, review any sound system. While the game aspect is fun, the purpose is to convey information about alumni activities. As such, be sure that everyone is given the chance to hear all questions and answers.
- ?? Welcome all participants and begin the seminar on time. If there are latecomers assign them to the end of the line for each team; they will catch on to the event as the seminar continues.
- ?? Let participants know that if an answer is unclear, the game can be stopped and the answer explained.
- ?? After the answer to some questions, additional follow-up information may be provided. This is important information that must be shared with all participants since it elaborates on the material discussed.
- ?? Responses do not have to be in form of a question.
- ?? Have each participant sign in and include address and chapter name.
- ?? Copies of the following National Office materials should be distributed to all participants:

- Life Membership Brochure
 - Lifetime of Service Brochure

- ?? Copies of the following National Office materials should be available to review. Participants can also receive copies through the National Office:

- How to Start a Local Alumni Association
 - Leadership Series - Alumni Secretary
 - Current Listing of Recognized Alumni Associations

Concluding the Seminar - After finishing the game, ask if anyone has any questions about involvement in APO after graduation.

Besides declaring a winner, each participant should be given a card and asked to write down one way in which they will continue to be involved as an Alumni Member. These don't get turned in but are kept by the participant to remind them that their pledge to the Fraternity ideals continues long after their graduation day.

If available, evaluation forms should be distributed and completed by the participants.

Thank everyone for attending and hope to see him or her involved in the future.

Membership

100 - Name two items that Life Members are entitled to.

Answer - (any two of the following) Lifetime subscription to Torch & Trefoil, Life Member Certificate, Life Member wallet card, Life Member pin, special recognition at National and many local conferences, and knowledge that your contribution will help support the long-range needs of the Fraternity.

200 - According to Article XII of the National Bylaws, who can join a local alumni association?

Answer - Former Active, Advisory or Honorary Members of a chapter

Follow Up - No other forms of membership are eligible to local associations.

300 - Describe the Life Member pin.

Answer - Similar to the Service Pin except that a gold ring encircles it.

400 - According to Article X of the National Bylaws, how do you become a Sectional Staff Member?

Answer - You need only to be appointed by the Sectional Chair.

500 – How do you become a Member of a National Standing Committee (e.g. Membership & Extension, Leadership Development, Alumni)?

Answer – There are 2 ways: 1) You are appointed as the Regional representative to that committee by your Regional Director; or 2) You are appointed as a Member-at-large to the committee by the Program Director.

Staffing

100 - According to the National Bylaws, how many different sectional positions are there?

Answer - Per Article X, there are four - Sectional Chair, Sectional Vice Chair, Sectional Representatives and Sectional Staff.

Follow Up - With the exception of the chair who is elected by the section, all other positions are appointed by the chair, who determines their duties. This can be a wide range of activities. The chapter to which they are assigned also approves Sectional Representatives. Their role is to "assist chapters and provide the Sectional Chair with a report thereon."

200 - What is an SRW?

Answer - Sectional Resource Workshop.

Follow Up - The SRW is a weekend seminar conducted by the National Alumni Relations/Internal Volunteer Development Committee. Currently presented once a year during the summer, it is an opportunity for Sectional Staff Members to meet and interact with their counterparts from other parts of the country and to learn about their roles.

300 - What is the Ellsworth S. Dobson Certificate of Merit?

Answer - Award presented to sponsors who provide leadership in establishing a new or reactivated chapter.

Follow Up - Sponsors are Brothers who help a group through the Interest and Petitioning Group stages until the group is chartered. The Fraternity has a booklet to help sponsors as well as the Chapter Operations Notebook (C.O.N.), and other material to help the group become a chapter.

400 - True or False - According to the National Bylaws, only a Brother who has served in a Sectional Staff position may serve as a Regional Staff Member?

Answer - False.

Follow Up - Article XI of the National Bylaws states: "Regional Staff Members may be appointed by the Regional Director" who "shall define their duties". Therefore, anyone the Regional Director approves can have an assignment on the Regional Staff.

500 - True or False - According to the National Bylaws, only a Brother who has served in a Sectional or Regional Staff position may serve as a member of a National Committee?

Answer - False.

Follow Up - Although there are variations based on the purpose of the committee, Article VII of the National Bylaws generally provides that the Program Director shall nominate committee members for approval by the National President.

Financial Support

100 - How much are Life Membership Fees for an Active Brother?

Answer - A one-time fee of \$50

Follow Up - The fee for a Brother after 1 year of graduation increases to \$100.

200 - "Torchbearers" is the designation given to Brothers who contribute at least \$50 to the Annual Campaign. What is the special designation given to those who contribute over \$250?

Answer - Gold Torchbearers

Follow Up - The full list of designated giving levels is as follows:

Torchbearer - Contributions > \$50

Silver Torchbearer - Contributions > \$100

Gold Torchbearer - Contributions > \$250

Silver Founder's Circle - Contributions > \$500

Gold Founder's Circle - Contributions > \$1,000

Diamond Founder's Circle - Contributions > \$2,500

300 - How much is the annual fee to be submitted by recognized alumni associations?

Answer - Only \$15

Follow Up - The annual renewal is based on the calendar year (January to December) and is due by January 15. This fee covers the cost of various mailings to the local association.

400 – Multiple Choice - What percentage of the National APO operating budget comes from Alumni donations: 7%, 17%, or 70%?

Answer – 17%

500 - How much is the fee required of Alumni Brothers to volunteer their time to the Fraternity after graduation?

Answer - Absolutely nothing!!!

Alumni Associations

100 - Local alumni associations are frequently organized as Brothers from a particular chapter. Name one of two other ways that a local alumni association can be organized.

Answer - Per Article XII of the National Bylaws, associations can be organized geographically or by any other appropriate method.

Follow Up - Organizations other than by chapter or geographic designation requires approval of the National Alumni Relations/Internal Volunteer Development Committee.

200 - What are the requirements to become a member of the National Alumni Association?

Answer - You have to be an Alumni Member

Follow Up - An Alumni Member is a Brother who has left their chapter (without being suspended or expelled) who have held Active, Advisory or Honorary Membership in the chapter. Advisory Members will also be considered an Alumni Member when they become a Life Member.

300 – How many members (approximately, within 100,000 people) are in the National Alumni Association?

Answer – Approximately 500,000.

400 - True or false - The National Office can provide chapters or recognized alumni associations with the addresses of most of their living Alumni Members?

Answer - False.

Follow Up - The National Office maintains a database on all registered alumni. The records are computerized back to 1968. However, unless a Brother is a Life Member, the National records are not likely to have a current address. The National Office can supply the list of member's names, which can still be helpful, if you work in conjunction with the school's alumni office to obtain current addresses. Current addresses can then be provided to the National Office for record keeping.

500 - Name one purpose of the APO National Alumni Association.

Answer - 1) Encourage support of the Fraternity 2) to serve, inform and involve alumni to foster interaction and friendship with members of all ages and, 3) promote civic and professional service by alumni

Mixed Bag

100 - To learn more about APO and alumni activities, you could visit the Fraternity's web site. What is the Fraternity's web site address?

Answer - www.apo.org

200 - What is the color of the National Distinguished Alumnus Key?

Answer - Gold.

Follow Up - Awarded by the National Alumni Relations/Internal Volunteer Development Committee, the National Distinguished Alumnus Key is presented to Alumni Members who best exemplify the principles of Leadership, Friendship and Service. The outstanding characteristics should be exhibited by service to others. The service does not have to be in service to the Fraternity.

300 - True or false - An Alumni Brother may become an advisor to a chapter even if he/she is not affiliated with the school.

Answer - True.

Follow Up - Per Article IX of the National Bylaws a chapter is required to have at least 4 advisors; 2 from the faculty, administration or staff of the institution, 1 representing Scouting or youth services, and 1 representing the community. A chapter can have more than the minimum of 4 advisors.

400 - Alumni Members are encouraged to become involved in civic activities. From what chapter or school is former President Bill Clinton an Alumni Brother.

Answer - Mu Alpha at Georgetown University.

500 - Although APO is primarily an undergraduate run fraternity, Alumni Members do have some votes at a National Convention. How many voting delegates consider, as one of their main purposes for voting, the interests of Alumni Members?

Answer - 12 (The National Alumni Relations/Internal Volunteer Development Program Director and the 11 Regional Alumni Voting Delegates).

Follow Up - Regional Alumni Voting Delegates are elected by their Regional Alumni Council which is comprised of the following: a) The National Alumni Relation/Internal Volunteer Development Committee Member of the Region, b) at least one Alumni Member from each recognized local alumni association, c) at least one at-large-member from the Region, and d) at least one at-large-member from each section.