



NATIONAL CHAPTER BULLETIN

14901 E. 42nd Street – Independence, MO 64055 – (816) 373-8667 – FAX: (816) 373-5975

PLEASE SHARE THIS BULLETIN WITH THE ENTIRE CHAPTER

It is also available at www.apo.org at the "Publications and Forms" link on the front page.

SUMMER 2008 – SERVE WEEKENDS

There is still time to register for any of the Serve courses that are scheduled for this coming June and July. Student cost is \$55. Alumni cost is \$75. Please register online at www.apo.org.

SUMMER 2008 SERVE SCHEDULE

| | | |
|------------|--|--------------|
| June 27-29 | TBA | Atlanta, GA |
| June 27-29 | Hilton Garden Inn at Albany Medical Center | Albany, NY |
| July 25-27 | TBA | Dallas, TX |
| July 25-27 | Homewood Suites by Hilton Richmond Airport | Richmond, VA |

Fall 2008 Pledge Class Namesake Nominations

If you know of a deserving person who should be honored with this special recognition please submit detailed information to the National Office. A separate sheet is included with this bulletin which describes the criteria to be used in considering nominations, provides details about the requirements and a list of past recipients of the award. Be sure to submit complete information no later than **May 1, 2008**.

John Mack Scholarships

Could you or someone in your chapter use \$500 toward next year's tuition amount? John Mack Scholarship applications are included with this bulletin. Please make as many copies as necessary for your members. Last year more than twenty-three \$500 scholarships were awarded to Alpha Phi Omega members.

Applications **MUST** be postmarked by **May 1, 2008** to be considered. (No exceptions on the postmark.)

Membership Reporting

If you have not yet done so, submit your spring Pledge and/or New Member Applications and appropriate fees immediately!

Pledge Fee—\$32.00 Each
New Member Fee—\$35.00 Each

If you are not sure if these important reporting requirements have been met you can contact Judy Mitchell at chapter.services.dir@apo.org or 816-373-8667 x13.

Membership fees allow the fraternity to provide materials, programs and assistance to chapters and members. In addition, New Members cannot be added to the membership rolls unless appropriate applications and fees are received.

Delinquent reporting—check to make sure your chapter has submitted all fall membership and the 2007-2008 Charter Reaffirmation and submitted AAMD and insurance fees.

May 1st Deadlines



- **Fall Pledge Class Namesake Nominations**
- **John Mack Scholarship Applications**
- **Spring Youth Service Day Report**

(Refer to information in this bulletin)

Included In this issue:

- Fall Pledge Class Namesake
- John Mack Scholarship/Grant Application
- IRS Filing Information
- 1925 Club Application
- **Who, What, When & Where!**

Spring Youth Service Day April 25-27, 2008

Alpha Phi Omega's **Spring Youth Service Day** (which can also be thought of as Spring Youth Service Weekend) is on April 25-27, 2008 (alternative dates during the spring semester are also acceptable).

Don't forget to report your **Spring Youth Service Day** project by May 1st.

REMINDER: Reporting is mandatory even if it is to let us know your chapter could not participate.

Interested in Joining/Starting an Alumni Association?

Graduating this year? If so, we encourage you to continue the legacy of Alpha Phi Omega by joining or starting an Alumni Association. If you'd like more information you can check out the Alumni Resources link on the website at www.apo.org or contact the National Office.

Upcoming APO Event?

Does your chapter have an upcoming event/function planned? If you submit information, pictures, etc. it could be chosen to be published in a future issue of Torch & Trefoil and also posted to the online calendar on the website at www.apo.org on the Contact/Submit Info link.

Welcome to two recently re-chartered Alpha Phi Omega chapters:

Wagner College
Kappa Epsilon Chapter
March 8, 2008

**Interamerican University of Puerto Rico
Metropolitan**
Omega Rho Chapter
March 16, 2008

Join the 1925 Club Today!

Active Members have the opportunity to be part of this student giving program of the fraternity's Annual Fund which supports numerous programs and services and contributes to the financial stability of fraternity.

Contributors to the 1925 Club will be recognized in the Annual Giving Report and recognition display in the National Office, in addition to receiving a lapel pin.

Please make additional copies of the enclosed flyer for each Active Member so they can participate in this worthwhile program.

Internal Revenue Service—

As previously stated in publications, bulletins, etc regarding IRS filings, additional information is being provided on the enclosed sheet. It is necessary for all chapters and alumni associations to file with the IRS, according to the requirements outlined in the notice.

The information includes a phone number and website in case you need assistance.

2008 Graduating Seniors—Congratulations!

As you finish your collegiate career and begin a professional one (or go on to graduate school) Alpha Phi Omega would like to send you a small token for such an accomplishment! Please complete the online Graduating Seniors form which can be found under the Chapter Resources section of the website at www.apo.org. In order to receive your gift, the online form must be submitted no later than June 1st.

Chapter Distinguished Service Keys

Is there anyone in your chapter who deserves special recognition? Consider presenting them with a Chapter DSK. For further information and to place an order you can email supplies@apo.org.

Life Membership

Take advantage of the opportunity to purchase Life Membership online at:
http://www.apo.org/pages/show/Supporting_APO/Life_Membership before leaving school for the year. If you have any questions you can contact the Development Director at the National Office.

WHO, WHAT, WHEN & WHERE?

ALPHA PHI OMEGA'S CALENDAR OF EVENTS

MARCH

Section 64 Conference

*Westminster College
New Wilmington, PA
March 7-9, 2008*

Campfire USA

Absolutely Incredible Kid Day

March 20, 2008

47/50/51 Tri-Sectionals

*Illinois Wesleyan University
Bloomington, IL
March 28-30, 2008
Contact: Linna Muzykansky
E-mail: trisectionals08@apos50.org*

Mu Mu Chapter's 50th

Anniversary/Reunion

*Oglethorpe University
Atlanta, GA
March 29, 2008
Contact: Joe Schambach
E-mail: chibipeach13@yahoo.com*

APRIL

Section 49 Conference

*Washington University in St. Louis
St. Louis, MO
April 4-5, 2008
Contact: Carson Smith
E-mail: cesmith86@gmail.com*

Section 61 Conference

*West Virginia Wesleyan College
Buckhannon, WV
April 4-6, 2008*

Section 76 Conference

*University of Georgia
Athens, GA
April 4-6, 2008
Contact: Michael Johnson
E-mail: mikealex@uga.edu*

Section 87/88/89 Spring Sectionals

Rochester Institute of Technology

*Rochester, NY
April 4-8, 2008*

*Contact: Chris Forbes
E-mail: crf6296@rit.edu*

Section 7/8 Spring Conference

*Seattle University
Seattle, WA
April 11-13, 2008*

Spring Youth Service Day

April 25-27, 2008

MAY

Spring Youth Service Day Report

DUE May 1, 2008

John Mack Scholarship Application

DUE May 1, 2008

Pledge Class Namesake Nominations

DUE May 1, 2008

Section 98 Conference

*University of Puerto Rico/Mayaguez
Mayaguez, Puerto Rico
May 23-26, 2008
Contact: Luis Rosario
E-mail: lurosari@gmail.com*

JUNE

Graduating Seniors List

DUE June 1, 2008

JULY

Chapter of Excellence Award & Pledge Program of Excellence

DUE July 31, 2008

National Volunteer Conference

*July 31-August 3, 2008
Independence, MO
Contact: National Office
Phone: (816)373-8667*

DATE: March 14, 2008

TO: Active Chapters
Sectional Chairs
National Board of Directors
Recognized Alumni Associations

FROM: Mark Stratton, National Vice President

RE: 2008 Fall Pledge Class Namesake Call for Nominations

Each year, the Fraternity selects an honoree after whom to name our Fall Pledge Class, someone who reflects the Fraternity's Cardinal Principles of Leadership, Friendship and Service.

The criteria used in considering nominations are:

- For nominees whose accomplishments are within the Fraternity (including Chapter Advisors), we are looking for those who have had a significant and positive impact at the *regional level*, at minimum, over a sustained period of time.
- For those nominated for work outside of Alpha Phi Omega, we are looking for persons who have had a comparable impact at the National level, over a sustained period of time.

While deceased individuals and groups of people or organizations may be nominated, preference is given to living and individual nominees.

For your convenience, a listing of previous honorees is included on the back of this memo.

The committee membership is: Mark Stratton, Chair; John Ottenad, Membership and Extension Program Director; Ed Richter, Leadership Development Program Director; Jeff Cantor, Alumni Relations and Internal Volunteer Development Program Director; Dawn Gurganious, Region III Director; Adam Bolain, Region V Director; and Rob Coop, Region VI Director. The committee will review all applications and make a recommendation to the National Board at its July 2008 meeting.

Complete nominations must be received in the National Office no later than **May 1, 2008**.

Electronic submissions may be made to executive.director@apo.org. Nominations may be made by any Alpha Phi Omega Brother or group (Chapter, recognized Alumni Association, etc.) To be complete, a nomination **must** include the following information presented in this order:

- An introductory cover letter signed by the individual or authorized representative of the group making the nomination
- A brief biographical sketch of the individual or description of the organization being nominated and its work
- Current contact information for the *nominee*, including address, telephone number(s) and e-mail address (if applicable), and contact name if nominee is a group or organization
- A listing of the nominee's actions, accomplishments and life experiences that reflect the Fraternity's Cardinal Principles, and how those items indicate or demonstrate that the criteria have been met
- Any additional information or comments the nominator wishes the committee to consider
- Current contact information for the *nominator*, including telephone number(s) and e-mail address. For nominations submitted by chapters or other groups of people, names and contact information must be included for at least two representatives.

The 2008 Fall Pledge Class Namesake Committee looks forward to receiving your nominations.

PREVIOUS FALL PLEDGE CLASS NAMESAKES

| | | | |
|------|-----------------------|------|----------------------|
| 1946 | H. Roe Bartle | 1977 | Life Members |
| 1947 | J. Edgar Hoover | 1978 | Lewis Jones |
| 1948 | World War II Memorial | 1979 | Howard Patton |
| 1949 | James West | 1980 | Marion Disborough |
| 1950 | Founders | 1981 | Lawrence Hirsch |
| 1951 | Ray Wyland | 1982 | George Cahill |
| 1952 | Arno Nowotny | 1983 | R. Brittain |
| 1953 | James Leedom | 1984 | Irwin Gerst |
| 1954 | Daniel Uyl | 1985 | Phyllis Tenney |
| 1955 | Dwight Eisenhower | 1986 | James Dean |
| 1956 | Carlos Romulo | 1987 | Paul Arend |
| 1957 | Robert Baden-Powell | 1988 | Warren Luzadder |
| 1958 | Albert Schweitzer | 1989 | Carl Long |
| 1959 | Arthur Schuck | 1990 | Lorin Jurvis |
| 1960 | Joseph Bruton, Jr. | 1991 | Kenneth McDiffett |
| 1961 | John Kennedy | 1992 | Joseph Scanlon |
| 1962 | H. Roe Bartle | 1993 | Earle Herbert |
| 1963 | Arno Nowotny | 1994 | Alex Lewandowski |
| 1964 | Herbert Horton | 1995 | Philip Prince |
| 1965 | Lester Steig | 1996 | Thomas Kean |
| 1966 | Frank Horton | 1997 | William Cunningham |
| 1967 | James Lovell | 1998 | Joseph Kuchta |
| 1968 | Tom Galt | 1999 | Stan Carpenter |
| 1969 | E. Ross Forman | 2000 | Bob Barkhurst |
| 1970 | Sidney North | 2001 | Robert Hilliard |
| 1971 | Glen Nygreen | 2002 | George Dacy |
| 1972 | Aubrey Hamilton | 2003 | Ray Hancock |
| 1973 | J. Franklin McMullan | 2004 | Togo West |
| 1974 | H. Roe Bartle | 2005 | Jerry Schroeder |
| 1975 | Joseph Scanlon | 2006 | Kate Westlake |
| 1976 | Lucius Young | 2007 | John C. "Jack" Jadel |

JOHN MACK NATIONAL SCHOLARSHIP/GRANT APPLICATION

This scholarship is directed toward members of Alpha Phi Omega National Service Fraternity.

Requirements -- Applicants must:

- Be a member of Alpha Phi Omega National Service Fraternity and have been initiated prior to July 2007.
- Be enrolled at the college/university for the 2008-2009 school year.
- Be pursuing classes leading to a college or university degree.
- Exhibit volunteerism and unselfish service to others.
- Exhibit significant participation and leadership in extracurricular activities to benefit individuals in need and/or charitable and/or humanitarian organizations.
- Submit a John Mack Scholarship Application, with a statement of purpose of educational and career plans.
- Submit a letter of recommendation from a chapter Advisor, or another volunteer leader.

Administrative notes:

- Applications should be typed.
- Applications and other enclosures should be mailed to the National Executive Director, 14901 E. 42nd Street, Independence, Missouri, 64055.
- Application submission deadline: May 1, 2008.
- Announcement of the John Mack Scholarship recipient(s) will be by May 23, 2008.
- Any awards granted will be submitted to the University for the benefit of the student.
- Expected awards are a one-time scholarship of up to \$500 per recipient.

2008-2009 MACK SCHOLARSHIP APPLICATION

Applicant's Name _____

Permanent Address _____

City/State/Zip _____

() _____
Telephone

E-mail Address _____

Summer Address _____

() _____
Summer Phone

Summer E-mail Address _____

Social Security Number _____

Name of your School _____

Chapter _____

Initiation Date _____

Degree program goal _____

Community/Volunteer activities (current & prior) _____

(Use additional page as appropriate.)

Letter of recommendation from chapter advisor or other volunteer leader(s) (attach).

Statement of Purpose (attach one sheet of paper outlining your career plans/goals and why you should receive a John Mack Scholarship.

SIGNED

DATE

TYPED NAME

All Chapters/Alumni Associations Must File with IRS

You must file a 990-N also known as the e-Postcard. For the tax year that ended December 2007 all chapters must file the e-Postcard by the 15th day of the 5 month from your chapter's year end. If you do not know your year end, an officer of the chapter must contact the IRS at 1-877-829-5500 and request the year end. If you try to efile before your year end the form will be rejected by the IRS.

The e-Postcard needs to be filed by an elected officer of the chapter/alumni association. You will need the following information:

- Employer identification number (EIN), also known as a Taxpayer Identification Number (TIN).
- Tax year
- Legal name and mailing address
- Any other names the organization uses
- Name and address of a principal officer
- Web site address if the organization has one
- Confirmation that the organization's annual gross receipts are normally \$25,000 or less

The IRS website with this information can be found at
<http://www.irs.gov/charities/article/0,,id=169250,00.html>

You will be prompted to the actual site where you will file the Form 990N. The actual efilings are being provided by the Urban Institute. You will have to set up a log in and password to access the filing site. Once logged in, you will simply follow the prompts to complete the form.

Page 1 of the form will list on line c the "Organization's legal name" correctly as "Alpha Phi Omega". Line d should show your chapter's EIN number. It will be on page 2 of the form that you will correctly add your chapter's name under DBA line c.

Organization's mailing address will be the chapter address.

The Principal officer should be the officer filling out the form. The address is the same as the chapter address. You will have to enter the information twice.

Don't let this school year end without
JOINING THE 1925 CLUB!

Encourage your entire chapter to join and be among those chapters
Listed on the very first 1925 CLUB recognition display at the
National Office

*Notify Kristie Wallace at 816-373-8667 x18 or development.director@apo.org
once your chapter has reached 100% participation in the program.*

Alpha Phi Omega — 1925 CLUB

The **1925 CLUB** is a student giving program that supports the Fraternity's Annual Fund. Active brothers who make a gift of \$19.25 or more each year will be recognized as a member of the 1925 CLUB, receive a lapel pin and be listed in the Annual Giving Report. Chapters with 100% member participation will be recognized on a display at the National Office.

What does the 1925 CLUB support? Your contributions help finance member services, chapter support, Fraternity publications, APO's leadership programs, and general operating needs. Specifically, programs like **National Service Week**, uniting our members across the country through service, and **APO LEADS**, providing brothers with valuable leadership training, are made possible through this fund. Donations are used for publications such as the *Torch & Trefoil*, various member handbooks and manuals, and most importantly, recruitment and pledge program materials that empower chapters to reach individuals on their campus and beyond, resulting in **Chapter Expansion...the lifeblood of APO**. Fellowship, education, and Fraternity business conducted at events such as **National Convention** and **National Volunteer Conference** are also made possible with these gifts. And finally, your membership dues remain minimal thanks to donor support. These are just a few reasons why participation in the 1925 Club is critical to the future of our Fraternity.



Join online at www.apo.org

Or mail this form with your gift to:
Alpha Phi Omega National Office
14901 E. 42nd Street S.
Independence, MO 64055

Alpha Phi Omega — 1925 CLUB

Yes, I would like to be recognized in the 1925 CLUB by making a gift of \$19.25 or more to support Alpha Phi Omega's Annual Fund.

My gift of \$ _____ is enclosed

I wish to use my

VISA MC Amer. Express Discover

_____ Expiration Date: ____ / ____

Print Name Appearing on Card

Signature

Name _____

Address _____

City, ST, Zip _____

Chapter:
